

The Newburg United School Board met in regular session March 10, 2020. President Scott Hunsakor called the meeting to order at 7:00 am. Present: Nathan Boll, Karlene Wyman, Jason Blada, TJ Streich and Sommer Zimmer. Absent: Bryan Pease. Also present: Superintendent Jason Kersten, Elementary/High School Principal Bob Beaudrie and Business Manager Darcy Lamoureux.

**Agenda Additions** - Supt. Kersten asked to add Jean Kohlman & Bryan Pease resignation letters to the agenda.

Boll moved to approve the February 18, 2020 Regular School Board minutes, February 26, 2020 Special Building Committee minutes and the March 5, 2020 Policy Committee minutes, seconded by Zimmer.  
Roll Call Vote: Boll-yes, Blada-yes, Wyman-yes, Streich-yes, Zimmer-yes, Hunsakor-yes. MCU

Wyman moved to accept the Financial Reports and pay \$12,816.11 General Fund Bills, \$3,491.80 Building Fund Bills, \$2,776.48 Hot Lunch Fund Bills and \$1,885.52 Activity Fund Bills, seconded by Streich.

Roll Call Vote: Blada-yes, Wyman-yes, Streich-yes, Zimmer-yes, Boll-yes, Hunsakor-yes. MCU

**Emergency Operations Assessment & Review** – Supt. Kersten reported the ND Safety Council review is recommending that we install a new intercom system, install fire extinguishers in every room, add dead bolts so rooms can be locked from the inside, install solid wood doors on every room, implement a visitor sign in sheet, have emergency bags in the classrooms, renumber the exterior doors, number the classrooms, install a knock box for the police/fire department to use and install cameras inside and outside. We will be getting quotes for the cameras and possibly scheduling staff training with the ND Safety Council.

**Determination for Reduction in Force** – Supt. Kersten reported that there is no need to determine a reduction in force at this time.

**Superintendent Formal Evaluation** – President Hunsakor presented the Superintendent's Formal Evaluation. Boll made a motion to accept the Superintendent Formal Evaluation with the ten areas of performance having a 6-0 satisfactory rating and 1 with neither satisfactory/unsatisfactory selected, seconded by Zimmer.

Roll Call Vote: Wyman-yes, Streich-yes, Zimmer-yes, Boll-yes, Blada-yes, Hunsakor-yes. MCU

**Superintendent Position for 2020-21** – Supt. Kersten asked the board if they want to continue having a part-time Superintendent or if they would like to pursue a full-time position. Discussion followed. Zimmer moved to continue with Mr. Kersten as our part-time Superintendent and said that our Supt. Evaluations shows that we feel you are doing a good job, seconded by Blada.

Roll Call Vote: Streich-yes, Zimmer-yes, Boll-yes, Blada-yes, Wyman-yes, Hunsakor-yes. MCU

**Recognition of Appropriate Negotiating Unit** – Supt. Kersten reported he has received the Petition of Recognition of the Representative Organization and the list of required signatures (as per NDCC 15.1-16-11) requesting that the Newburg United Teaching Staff be the representative organization. The Petition for Recognition of Appropriate Negotiating Unit (NDCC 15.1-16-10) submitted by the Newburg United Teaching Staff was read by Supt. Kersten. Wyman moved pursuant to NDCC Section 15.1-16-10, the Board of the Newburg United School District recognizes as the appropriate negotiating unit all employees licensed to teach by the ESPB or approved to teach by the ESPB and employed primarily as classroom teachers, seconded by Zimmer.

Roll Call Vote: Zimmer-yes, Boll-yes, Blada-yes, Wyman-yes, Streich-yes, Hunsakor-yes. MCU

Supt. Kersten reported the required notice will be posted in the teachers lounge for not less than 10 calendar days and not more than 20 calendar days. The board agreed to hold a special board meeting on March 26, 2020 at 7:00 am to approve the Negotiating Unit.

**Open Enrollment** – Supt. Kersten presented an Open Enrollment form for a student that lives in the TGU district to attend NUS next year. Wyman moved to approve, seconded by Streich.

Roll Call Vote: Boll-yes, Blada-yes, Wyman-yes, Streich-yes, Zimmer-yes, Hunsakor-yes. MCU

**Letters of Resignation** – Supt. Kersten read a letter of resignation from Kyleen Kitzman from her Special Education position effective May 21, 2020. She has accepted a social worker position. Streich moved to accept Kitzman's resignation, seconded by Boll.

Roll Call Vote: Blada-yes, Wyman-yes, Streich-yes, Zimmer-yes, Boll-yes, Hunsakor-yes. MCU

Supt. Kersten read a letter of resignation from Kaitie Fluhrer as the 5<sup>th</sup> & 6<sup>th</sup> grade teacher effective the end of this school year. Her family will be moving to Minot. Boll moved to accept Fluhrer's resignation, seconded by Streich.

Roll Call Vote: Wyman-yes, Streich-yes, Zimmer-yes, Boll-yes, Blada-yes, Hunsakor-yes. MCU

Supt. Kersten read a letter of resignation from Jean Kohlman as the Business & Computer Teacher effective May 21, 2020. She is retiring from teaching. Zimmer moved to accept resignation, seconded by Blada.

Roll Call Vote: Streich-yes, Zimmer-yes, Boll-yes, Blada-yes, Wyman-yes, Hunsakor-yes. MCU

Supt. Kersten read a letter of resignation from Bryan Pease from the School Board effective immediately. Blada moved to accept resignation, seconded by Zimmer.

Roll Call Vote: Zimmer-yes, Boll-yes, Blada-yes, Wyman-yes, Streich-yes, Hunsakor-yes. MCU

**Rescind School Board Policy KAB** – Zimmer moved to rescind Newburg United School District's Policy KAB Newburg United District-Level Parent and Family Engagement Policy and that past practice govern district operations, covered by the former policy, until the board adopts a new policy, seconded by Boll.

Roll Call Vote: Boll-yes, Blada-yes, Wyman-yes, Streich-yes, Zimmer-yes, Hunsakor-yes. MCU

**Policies to Consider Adopting (Attachment A)** – Wyman moved to approve adopting the policies listed on Attachment A on first reading and waive second reading to expediate the policy adoption process per board policy BDA, seconded by Streich.

Roll Call Vote: Boll-yes, Blada-yes, Wyman-yes, Streich-yes, Zimmer-yes, Hunsakor-yes. MCU

**Policies to Consider Amending (Attachment B)** – Boll moved to approve amending the policies listed on attachment B on first reading and waive second reading to expediate the policy adoption process per board policy BDA, seconded by Zimmer.

Roll Call Vote: Wyman-yes, Streich-yes, Zimmer-yes, Boll-yes, Blada-yes, Hunsakor-yes. MCU

**Head Cook Position** – Supt. Kersten reported that we received three applications for the head cook position and all three were interviewed. Supt. Kersten reported that he offered the position to Randy Streich who accepted the position pending board approval. Wyman moved to approve hiring Randy Streich, seconded by Zimmer.

Roll Call Vote: Streich-yes, Zimmer-yes, Boll-yes, Blada-yes, Wyman-yes, Hunsakor-yes. MCU

**3<sup>rd</sup> & 4<sup>th</sup> Grade Trip** – Supt. Kersten read a letter from Mrs. Fluhrer requesting a donation to help cover expenses for the ND Studies trip that the 3<sup>rd</sup> and 4<sup>th</sup> graders have taken every other year. Boll moved to donate \$200, seconded by Streich.

Roll Call Vote: Zimmer-yes, Boll-yes, Blada-yes, Wyman-yes, Streich-yes, Hunskor-yes. MCU

**Unpaid Leave Requests** – Supt. Kersten reported that Mrs. Fyllesvold and Mrs. Kitzman had taken a half day without pay prior to coming to the board. Streich moved to approve the leave they had taken, seconded by Wyman.

Roll Call Vote: Boll-yes, Blada-yes, Wyman-yes, Streich-yes, Zimmer-yes, Hunskor-yes. MCU


The next regular meeting will be Tuesday, April 14<sup>th</sup> at 7:00 am.

**Elementary/High School Principal Report:** Girls peewee basketball (grades 4-6) will start practicing March 16<sup>th</sup> and we will have approximately 12-14 girls out. We are still looking for a coach. I have not worked out an entire schedule for next year or have had students pre-registered as we are working on getting positions figured out for next year and determine if we will share staff with Westhope again. I have started Teacher Evaluation meetings, which need to be completed by April 15<sup>th</sup>. We had students participate at the Bottineau County Spelling Bee. Grades 9-10 will attend the Middle School Career Fair on March 16<sup>th</sup> at DCB. The RTI-B Party at the Bottineau Winter Park was very successful. The 7<sup>th</sup> & 8<sup>th</sup> grade will be going to MSU on March 17<sup>th</sup> for the Jump Start Coalition. The Junior class will be taking ACT Tests March 24<sup>th</sup>. Shrek the Musical Jr. will be presented March 13<sup>th</sup> & 14<sup>th</sup>. Tickets can be purchased at the school ahead of time or at the performance. The junior high boys' basketball team will end their season on March 14<sup>th</sup>. Track will begin on March 16<sup>th</sup> with Kate Tolstad & Allison Kirk as the Co-Coaches. We should have about 8-9 students participating. Golf will start on March 25<sup>th</sup> with Mr. Lee coaching, and I'm not sure if we will have any students participating. Fast Pitch Softball will start practicing on March 16<sup>th</sup> with Mr. Wible as the head coach and we should have 9 students participating. Baseball with MLS-Glenburn will start March 16<sup>th</sup> and we should have 2-3 boys participating. Westhope has decided to not participate in the baseball coop. I will be setting up computers to be able to utilize the state assessment tests for grades 3-8 and 10 coming up in late March and early April. Mrs. Thorenson will be taking her 7-12 band and choir students to the Large Group Music Festival on March 18<sup>th</sup> at MSU. March 18<sup>th</sup> is the end of the third nine weeks. Report cards will go home on March 27<sup>th</sup>. The Awards Night for boys' and girls' basketball, Volleyball and spring sports has not been set yet.

**Superintendent Report:** There will be an early out on Wednesday, March 18<sup>th</sup>. There will be no school March 19<sup>th</sup>, 20<sup>th</sup> and 23<sup>rd</sup> for Spring Break. There will be no school April 10<sup>th</sup> (Good Friday) and April 13<sup>th</sup> (possible storm day). The music dept. will be performing Shrek the Musical Jr. on March 13<sup>th</sup> & 14<sup>th</sup>. There will be a dress rehearsal on the afternoon of Thursday, March 12<sup>th</sup> that the Westhope School will be attending. Minot State will be hosting an Education Meet and Greet on Tuesday, March 31<sup>st</sup> from 4:00 pm – 6:30 pm that Mr. Beaudrie will be attending. He will have the opportunity to visit with students going into education and tell them about our district. I will be gone March 31<sup>st</sup> through April 3<sup>rd</sup> for hail adjusting training.

Meeting adjourned at 8:22 am

  
Darcy Lamoureux, Business Manager

  
Scott Hunskor, Board President